

**Minutes of the Monthly Meeting of Great Ayton Parish Council  
Held on Tuesday 31 January 2012 at 7.00 pm**

**Present**

Cllrs: R Kirk (Chairman), Mrs F Greenwell, Mrs J Brown, G Readman, J Fletcher, R Hudson and S Jackson.  
Ms J S Cumbor (Parish Clerk). Others Present: Cllr Mrs Moorhouse, Mr H Atkinson (Cemetery Superintendent), Mr M Hamer (Apprentice), PC Glyn Jones, the D&S Reporter and 9 Members of the Public.

**1. Apologies**

**2. Declaration of Interest in items on the Agenda** - Declarations declared and noted with the relevant topic/s.

**3. Members of the Public invited to address the Council**

**3.1 Play Area**

The Great Ayton Play Project Group presented their investigations and aims to refurbishing the whole of the Play Area and confirmed that they had support and assistance from Roseberry School and were due to talk with Marwood School soon.

The Group asked if they could take over the Charity already set up for the Play Area to assist them in applying for suitable grants to fund the Project, the Parish Council agreed to this request. The Group recognised that their commitment to the Project could be for 2 – 3 years.

PC Glyn Jones recommended that the Group contact the Police for assistance with the Project.

The Councillors did express doubt as to whether the Play Area could remain in this location. The Cemetery Superintendent confirmed that half the Play Area would be needed for Cemetery purposes in approximately 5 years time; the Group confirmed that they were aware of this and were working on the basis of developing only half of the present area. The Council suggested other possible sites should be considered, the Council would assist with this.

The Councillors welcomed the enthusiasm of the Group and thanked them for their work to date. The Council confirmed their support and asked them to continue working with Cllr Mrs Brown on the Project. The Group were asked to bring back costs for the Project and information about how to fund. Cllr Jackson asked if part of the funding could be achieved through an S106 bid; Cllr Kirk stated the S106 priority list would be submitted in the next year.

**3.2 Library Update**

Ian Pearce stated that a successful Open Day had taken place on 14 January. 66 Volunteers had come forward. A name for the Facility would be decided through a ballot of those that had provided support and contact details.

Ian suggested that the Grand Opening Day be part of the Queen's Jubilee Week Celebrations. The Council thought this was a good idea and would include Ian in discussions with other Village Organisations about the Events.

The Council confirmed that they would nominate 2 Trustees to the Organization but these would not necessarily be Councillors. Cllr Jackson was proposed by Cllr Readman and seconded by Cllr Mrs Brown; all Councillors agreed. Cllr Kirk would approach a second person and propose at the next Parish Council Meeting.

**4. Minutes**

The minutes of the meeting for Tuesday 03 January 2012 were approved and signed.

**5. Police Business**

5.1 PC Jones advised that four crimes had been reported in January.

7.30pm – Cllr Mrs Greenwell had to leave the Meeting to attend an emergency.

**6. Council Services Report** - The Report was received; it was resolved to accept the decisions made in the Report.

**7. Matters arising from the minutes** (for information only)

**7.1 Village Hall – Carried Forward**

7.1.1 Planning Application for the removal at the rear of the Hall would expire in two days; the Tree Surgeon was arranging to carry out the works on 2 February. *Closed.*

- 7.1.2 Additional ground clearance would take place alongside tree removal when the wood chipper will be used to assist clearance of green/wood debris from site. *Closed.*
- 7.1.3 Grant Application to complete and sign. *C/Fwd.*
- 7.1.4 Repair and repainting of the iron railings. *C/Fwd.*

7.2 S106 Projects – A separate Meeting would be held within the next few months. *C/Fwd.*

7.3 Junior Football Field - GAC&FC grant applications – Cllrs Readman and Mrs Brown and declared an interest with Cllrs Mrs Brown confirming she would not vote.

Cllr Kirk advised the Club were keen to achieve a 25 year lease on the Field immediately to assist with grant applications for future development. Cllr Fletcher stated he felt that the Council should not apply to the Owner for an extension to the present Lease until this expired. Cllr Jackson proposed that the Owner was contacted now with a view to renew and extend, Cllr Readman seconded the proposal; a vote was taken – two for the proposal and three against. It was therefore resolved to do nothing until the lease was due to expire. *Closed.*

- 8. Planning Report - The Report was received; it was resolved to accept decisions made in the Report.
- 9. Correspondence and Information Report - The Report was received; it was resolved to accept the decisions made in the Report.
- 10. Clerk's Report - The Report was received; it was resolved to accept the decisions made in the Report.

8.45pm – Cllr Mrs Greenwell returned to the Meeting.

11. Accounts Report - The Report was received; it was resolved to accept the decisions made in the Report.

## 12. Councillors' Report

- 12.1 Cllr Mrs Brown reported that the problem relating to cars parking over the footpath along the High Street was prevalent again. It was agreed that as the previous exercise of putting notices on offending car windscreens had worked this should be done again. Councillors were encouraged to carry the notices with them.
- 12.2 Cllr Fletcher reported that the white lines on the north side of the Low Green needed repainting. The Clerk was instructed to contact Highways concerning this.
- 12.3 Cllr Jackson commented that the PSG Minutes had stated that all litter bins could be used to deposit dog fouling and queried how this was being communicated. It was confirmed that stickers had been placed on the bins. Cllr Mrs Moorhouse advised that HDC were testing a special type of paint on footpaths that was supposed to deter dogs from fouling; if this worked Newton Road would be next to receive this treatment.
- 12.4 Cllr Readman reported he had witnessed to incidents that could have been serious on Newton Road at the kissing gate to the Hall Fields. He advised that when exiting the kissing gates traffic coming down Newton Road could not be seen, and equally with the entrance being concealed the traffic could not see the pedestrian. It was agreed to approach Highways to request a mirror be put up on Newton Road so the pedestrians would have better visibility.

The next regular Parish Council Meeting will be Tuesday 28 February 2012 to be held at 7pm in the Children's Room at the Friends Meeting House.

**GREAT AYTON PARISH COUNCIL – MEETING 31 JANUARY 2012**

**COUNCIL SERVICES REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Cemetery	Cutting back of all hedges.	Completed.	Closed.
	Cemetery Regulation –Decision regarding wording in relation to Ashes and Remembrance/Memory Wall.	Unanimously agreed. The Clerk was asked to issue new Regulations as soon as possible to all concerned.	Closed.
	Employees Amenities Facility.	Cllr Jackson proposed that the Parish Council commit to replacing the present facility with suitable accommodation; Cllr Fletcher seconded the proposal; the remaining Councillors agreed.	Open.
Allotments	Car Park – Part near Skottowe Drive to be closed off.	Completed.	Closed.
	Fly Tipping – Removal of rubbish.	Skip for delivery 01/02/12. It was stated further items had been tipped at the Skottowe entrance. It was agreed the Clerk would request additional Fly tipping Signs from HDC and the position would be monitored; if the situation continued the Council would need to consider installing measure to prevent illegal access.	Closed.
	Yatton House Garden – Ramped access.	Proposal from Yatton House outstanding.	Open.
Play Area	RoSPA Report – repair/maintenance requirements.	Work commenced. The Clerk was asked to purchase one cradle seat and 2 belt seats for the swing.	Open.
Low Green	Himalayan Balsam Weed requiring eradication.	Digging up of roots outstanding.	Open.
	Wild flowers planting - Stokesley Road side.	Cllr Fletcher advised that initial proposal would be difficult to implement and would look at an alternative.	C/F.
	Willow Tree Bench.	Construction in progress.	Open.
	Bench for Allan Russell. – Offered share of Willow Tree Bench.	Confirmation and position concerning base outstanding.	Open.
	Decaying rails on the foot bridge near the Conservative Club.	The Clerk was asked to request Highways repair as a matter of urgency, in addition they should be asked to check all railings in the Low Green area.	Open.
High Green	Trimming of Cherry Trees on the High Green.	Work to be carried out in the early spring - when practicable	C/F.
	Bench repair.	Repair to be completed by Spring.	Open.
	Lime Tree replacement. <ul style="list-style-type: none"> <li>• Rotary Club offered to contribute towards replacement costs.</li> <li>• Dave Collins offered to be involved with the arrangements, possible contribution towards replacement costs.</li> <li>• Decide if the Fete Collection to be used towards replacement costs.</li> </ul>	Tree Surgeon confirmed a 12-14ft Tilia Cordata (small leaved lime) would cost £80 plus £80 for planning, stakes, compost and ties.  It was agreed to accept this quote, the Clerk was asked to follow up leads regarding funding towards the replacement, and the Fete Collection was discounted from this purpose. Arrangements to be organized for 2012.	Open.
	Loose branches in tree - middle of the High Green.	The Cemetery Superintendent was asked to remove if possible.	Open.
Public Conveniences	Lease through the Capt Cook Garden Charity using standard Law Society Documents.	It was agreed to sign the Documents. Documents would be given to the Charity for signature with the aim for these been fully signed and returned by the end of February so the Clerk can contact HDC accordingly regarding the status. It was also agreed the legal costs would be paid by the Parish Council.	Open.

**GREAT AYTON PARISH COUNCIL – MEETING 31 JANUARY 2012**

**PLANNING REPORT**

**PLANNING APPLICATIONS**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>	<b>COUNCIL RESPONSE</b>
11/02822/FUL – 144 Newton Road	Proposed alterations and extensions to existing dwelling.	No Observations.
11/02841/HNA –Field Opposite Rainbow Nurseries	Proposed removal of 90m hedgerow.	No Observations.
12/00121/CAT – 5 Station Road	Proposed felling of 2 fir Trees to be replaced with shrubs and felling of one Beech Tree. Letter of support to application received from Neighbour.	No Observations.
12/00119/LBC – Richardson Hall	Application for Listed Building consent for the siting of a plaque.	The Parish Council wish to see this Approved.

**APPLICATIONS WITHDRAWN and DISMISSED**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
11/01463FUL– 125 Newton Road	Construction of dwelling. - WITHDRAWN
11/00259/FUL – Chapel House, 9 Newton Road	Alterations to existing dwelling to form 2 flats. – APPEAL DISMISSED

**APPLICATIONS APPROVED**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
11/02498/TPO & 11/02535/CAT – Ayton Hall	Proposed works to 5 trees subject to TPO's 1982/05
11/02405/FUL – 12 Byemoor Close	Alterations and extension to dwelling to include first floor side extension and ground floor front lean-to roof extension.

**OTHER PLANNING INFORMATION**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION</b>	<b>STATUS</b>
10/00167/CAT3 – 8 High St	Planning Application received, but site plan missing. Seeking further information internally regarding next steps.	Open.
Bank Flow Farm	Logs for Sale sign should be removed as not part of the agricultural holding (wood bought in to sell), Owner has intimated that he will make application for this and another livestock building.	Open.
Stanley Houses	Planning application due shortly for change of use at rear of property to cover "storage and sale of caravans".	Open.

**GREAT AYTON PARISH COUNCIL – MEETING 31 JANUARY 2011**

**CORRESPONDENCE AND INFORMATION REPORT**

**CORRESPONDENCE**

<b>Sender</b>	<b>Information</b>	<b>Action</b>
Great Ayton Tourist Information	Request to hold annual Yorkshire Day Celebrations on the High Green on 04/08/12.	Agreed.
Ms Bone	Request to hold annual Pancake Races for the Schools on the High Green on 21/02/12.	Agreed.
Scouts Supporters Committee	Request to hold Duck Race on the River on 27/05/12.	Agreed.
Sovereign Design Play Systems Ltd.	Confirmation of meeting on 01/02/12 at Play Area with Cllr Mrs Brown.	Noted.
Mr Burt	Email received registering that he and other High Green residents are unimpressed with the Parish Council response relating to Bye Law Notices on the High Green.	Noted.
Herriot Hospice	Letter of thanks for the kind donation from the High Green Carol Concert.	Received.
Chubb Fire & Security	Notification of merger of Chubb Fire and Chubb Electronic Security – sent to the Village Hall.	Received.
PSG	Minutes from Meeting of 13/01/12 and notification of next Meeting on 13/04/12.	Cllr Mrs Moorhouse advised there was a dispute regarding vehicle access, temporary parking, at the Bridge Street end of Hollygarth. It was agreed that the Clerk would write to Broadacres to encourage a speedy resolution .
NYMNPA	2 Vacancies for Secretary of State Members with Poster.	Received.
	Winter Newsletter.	Received.
NYCC	Agenda for The County Committee for Hambleton Meeting on 16/01/12.	Received.
	Now Newsletter, with article about developments and Co-location of Council Organizations with Leyburn Library.	Received.
HDC	Review of District Council Electoral Arrangements Briefing – HDC Council Chamber 10/02/12 at 3.30pm. Only one representative per Council to attend.	The Clerk was asked to attend.
	Hambleton Local Development Agencies Community Newsletters.	Received.
NYP	Email seeking Volunteers for Custody Visiting Scheme.	Received.
	Email launching Message in the Bottle Scheme, details in the Library and Chemists.	Received.
Campaign to Protect Rural England	How to shape where you live – A guide to neighbourhood planning.	Received.
Spinal Injuries Assoc	Parish Magazine Release and Poster for Fund Raising Event – Fish and Chip Supper 18/05/12.	Received.
Unlock Democracy	Thanks for taking part and supporting changes to Parish Councils having more information and an increased part in large development proposals. Request to send further communication to local MP or MP dealing with Sustainable Communities Act.	It was agreed to write to the MP for Sustainable Communities.
Various	Information concerning proposed Incinerator Plant at Allerton Park.	

**GREAT AYTON PARISH COUNCIL – MEETING 31 JANUARY 2011**

**CORRESPONDENCE AND INFORMATION REPORT**

**INFORMATION**

<b>Sender</b>	<b>Information</b>
Spire	Church Newsletter.
Government Communications	Local Government Efficiency Registration and Public Sector Efficiency Expo in London on 06/03/12.
Insignia Ltd	Queens Diamond Jubilee Commorative Items.
Lappset Play	2 emails advertising play area products.
RTC Safety Surfaces	Play area safety surfaces.
Arien Signs	Email advertising various types of signs.
Safety Shop	Safety Newsletter.
Rural Action Yorkshire	Marketing & Social Media Workshop, various dates and locations – entry free.
Rural Yorkshire	
Rural Services Network	4 Newsletters.
Action for Market Towns	Insight 3-newsletter. Highlights and comments of the MP's High Street Future Debate. 2012 National Awards application information pack.
Northern Voice	January Newsletter. Northern Rural Housing Week Flyer 27/01/12 to 03/02/12.
Sustainable Government	4 Newsletters.
Northern Housing Fed.	Regional Leadership Conference 20/01/12 at Leeds.

**GREAT AYTON PARISH COUNCIL – MEETING 31 JANUARY 2012**

**CLERK'S REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Footpath Easby Lane to Suggitt's Field	Footpath completed. New kissing gate and cutting back trees outstanding should be completed by end of FY11/12. Underground leak reported to both PROW and NWB.	No change.  PROW/NWB to look again at the leak.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities.	No change.	Open.
Hall Fields Project	Nicky Smith, NDVSA, chasing the Forestry Commission (Woodland Improvement Grants) for assistance, has escalated the request.	No change.	Open.
	NWB may be able to assist if their 2 <sup>nd</sup> proposal for flood defences for Roseberry Crescent is agreed. Proposals being revised.	No change.	Open.
	The EA may assist with grant funding.	No change.	Open.
Stephen Hilton	Donation offered in memory of his Mother, Marjorie Shaw (value up to £1,000). Mr Hilton to visit the Clerk on 02/02/12	Clerk was asked to propose options of kissing gate at PROW behind Wainstones Close, contribution to Hall Fields Project or Library; and listen to suggestions.	Open.
Flood Defences	PPS Project	Late property addition - Agreement signed. Work completed, post surveys carried out, snagging dealt with. Responses received have been complementary and shown customer satisfaction.	Closed.
	Email from Mr Hetherington about a Flood Group and assistance with putting door barriers in place in times of flood.	It was agreed the suggestions should be proposed at a Meeting to set up a Community Flood Group to be arranged by the EA.	Closed.
Queen's Diamond Jubilee Beacons 04/06/12	National Trust Beacon on Roseberry Topping. Parish Council Beacon on Capt. Cook's. Cllr Kirk to meet with Gareth Wilson (NT).	Gareth Wilson interested in being involved with Capt Cook Beacon as well as Roseberry Topping.	Open.
Fete – June 2012 and Queen's Jubilee Week.	Explore other opportunities for Celebrating the Jubilee. Meeting to be arranged with Key Village Organizations to arrange a series of Events during the Jubilee Week.	Rt Hon Wm Hague has received notification of the change of date for the Fete, at the moment cannot commit.	Open.
	Scouts Supporters confirmed they are holding a Meeting with other Organizations regarding a Ball on the Playing Fields on a Saturday in June.	Noted.	Closed.

**GREAT AYTON PARISH COUNCIL – MEETING 31 JANUARY 2012**

**CLERK'S REPORT cont.**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Common Land PROW Easby Lane to Suggitt's Field	3 further letters received (total of 7, others have written to HDC). Clerk to report findings and Solicitors advice.	It was agreed to ask the Solicitor to proceed further with determining who owns the land at a cost of £250.  HDC Planning Office determined from the original development plans that the recent action appears to be in breach of planning approval, land set aside for Public Open Space use. HDC writing to the Owner.	Open.  Open.
Parking Linden Grove	All vehicles are parked legally. Broadacres have not responded.		Closed.
Meeting Dates	Set date of Annual Parish Meeting.  Review December 2012 and January 2013 Date.	The Annual Parish Meeting would be 17/04/12.  December Meeting Date changed to 11/12/12 and the January Date to 08/01/13.	Closed.  Closed.



**GREAT AYTON PARISH COUNCIL – MEETING 31 JANUARY 2011**

**ACCOUNTS REPORT**

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
R D Alderson	Allotment Hedge Cutting	Allotments	168.00
Sam Turner & Sons Ltd	Service & Repair of Tractor/Mower (POS/Cemetery)	613.84	
	Fence Posts, Rails, plywood and nails (Allotments)	79.66	693.50
Farmway Ltd	Post & Protective Clothing	Allotment/Cemetery	39.98
Hambleton District Council	Water Rates for Public Conveniences	Public Conv	141.90
Thompson's Hardware	Various misc hardware items (POS/Cemetery)	70.07	
	Toilet rolls (Public Conveniences)	24.00	94.07
Information Commissioner	Renewal of Yearly Data Protection Fee.	General Admin.	35.00
P Greenwell	Christmas Event Expenses	Village Events	200.00
Mrs A Fletcher	Planting of Baskets at Public Conveniences	POS	15.99
Ms J S Cumbor	Stationery, phone calls and travel (General Admin)	85.25	
	Christmas Event Expenses (Village Events)	63.95	
	Parish Annual Dinner	347.55	496.75
UK Flood Barriers	Requirement for 2 cheques:		
	1. Flood protection installations. 2. Post survey checks and sign off.	51,933.60 1,962.00	53,895.60
Ms S Harrison	Refund of Non Return Valve not fitted.	S.137 PPS Project	29.70
Broadacres Housing Assoc	Refund – allowance for not fitted Foul Chamber, toilet bung provided.	S.137 PPS Project	90.09
MKM BS Stockton	Pea Shingle for Cemetery paths.	Cemetery	138.62
BE Johnson Builder	Repairs to Village Hall Roof (Insurance Claim received) and subsequent replacement guttering and fall pipe not previously quoted.	Insurance Claim	1,495.16
Paul Suggitt	River Warden Duties - Nov/Dec/Jan.	POS River Warden	187.50
W Eves & Co Ltd	Fuel for Tractor/Mower (Direct Debit).	POS/Cemetery	55.42
<b>TOTAL</b>			<b>57,777.28</b>

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
PPS Project Receipts	Owner 33% Contributions received.	S.137 PPS Project	3,894.33
Yatton House	Yearly Ground Rent.	Rent	500.00
Mrs Marley	Grave Reservation LI3.	Cemetery	63.00
C M Yuill	50% of Corsican Pine Tree Removal.	Cemetery	355.00
Various Cemetery Recs	Headstones, inscriptions and internment of ashes.	Cemetery	387.00
Mr S Morgan	Allotment Deposit 48b1.	Allotments	15.00
Environment Agency	Invoiced 67% Installation Flood Protection Measures.	S.137 PPS Project	38,451.97
<b>TOTAL</b>			<b>43,660.30</b>

1.3 FY11/12 Q3 Accounts – Agreed.

1.4 Draft Budget and Precept 2012/13 – Cllr Jackson was unsure about inclusion of income from the Village Hall in the Budget and felt that given this the Budget was tight. Cllr Kirk proposed this was taken out of the Budget but the Precept was kept at £68,000, should there be a shortfall in the Accounts for FY12/13 this would be covered by Reserves, Cllr Fletcher seconded the proposal the remaining Councillors agreed.

1.5 Bank Provision – NatWest had all the necessary information to open the new Accounts. Timing would be such that this would take place after all cheques issued above were cashed, hopefully before the 28 February. The Clerk would contact those Organizations that paid funds directly into the Bank Account. The Banks would arrange for the two Suppliers who had Direct Debit capabilities to be switched to the NatWest Account.